



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

August 3, 2004

RQ-2

Ronald R. Gravino, Treasurer
Friends of Mike Ferguson
C/O Ron Gravino
P.O. Box 225
Colonia, NJ 07067

Response Due Date:
September 2, 2004

Identification Number: C00366195

Reference: July Quarterly Report (5/20/04 - 6/30/04)

Dear Mr. Gravino:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report contains incorrect Column B figures for Lines 6(a), 6(e), 7(a), 7(c), 11(a)(iii), 11(e), 16, 17, and 21 of the Summary and Detailed Summary Page information. When aggregating and reporting receipts and disbursements, candidate committees are required to disclose their activity on an election-cycle basis, from 11/6/02 to 11/2/04. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-Line 20(c), Column A, of the Detailed Summary Page information discloses \$1,000.00 in contribution refunds to other political committees. Schedule B supporting Line 20(c) itemizes \$0 in refunds to these committees. Please correct this discrepancy and file an amendment to your report(s). (11 CFR §104.3(b))

-Line 20(a), Column A, of the Detailed Summary Page information discloses \$200.00 in contribution refunds to individuals and persons.

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Schedule B supporting Line 20(a) itemizes \$1,200.00 in contribution refunds. Please correct this discrepancy and file an amendment to your report(s). (11 CFR §104.3(b))

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Examples of election day and voter registration activity include "exit polling", "door-to-door get out the vote", "get out the vote phone calls" and "driving voters to the polls". Unacceptable descriptions, which require additional clarification, include but are not limited to "advance", "consulting", "commission", "contract labor", "retainer", "election day expense", "expenses", "invoice", "support", "expense reimbursement", "miscellaneous", "professional services", "get-out-the-vote", "voter registration", and "in-kind". (11 CFR §104.3(b)(4)(A)) Please amend Schedule B of your report to correct the descriptions that do not meet the requirements of the Regulations.

-Schedule B of your report discloses reimbursements to individuals for transactions other than travel, meals and lodging. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. If itemization is not necessary, you must indicate so in an amendment to this report. Please correct your report to include the missing information. (11 CFR §§ 104.3(b)(4)(i)) and 104.9, and Advisory Opinions 1992-1 and 1996-20)

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

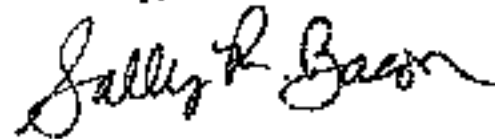
Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any

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questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1173.

Sincerely,

A handwritten signature in cursive script, reading "Sally R. Bacon". The signature is written in dark ink and is positioned above the printed name.

Sally R. Bacon
Campaign Finance Analyst
Reports Analysis Division

